



Project regulations

"Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy".

: 1

Definition of terms

For the purposes of these Regulations, the following definitions are adopted:

1. **Project** - an undertaking entitled. "Comprehensive support for the development of the Joint Doctoral School and scientific activity of doctoral students related to the needs of the green and digital economy" implemented by the Silesian University of Technology within the framework of European Funds for Silesia 2021-2027, co-financed by the European Union under the priority FESL.10.00 - European Funds for Transformation, for the measure FESL.10.25 - Development of higher education according to the needs of the green economy.
2. **Project implementer** - Silesian University of Technology, Joint Doctoral School (WSD) based in Gliwice at 2A Akademicka Street.
3. **Project Office** - a place in the seat of the University, where activities connected with the realisation of the Project Agreement are undertaken, including all activities connected with the realisation of particular tasks in the project, including recruitment, conducting the process of necessary purchases, current reporting. Project Office located in the premises of the Joint Doctoral School of the Silesian University of Technology in Gliwice at 2A Akademicka Street, room no. 301.
4. **Project website** -
[EN] <https://portal.polsl.pl/green-and-digital/> [EN]
<https://portal.polsl.pl/green-and-digital/en/>
5. **Candidate(s)** - a person who applies for support for activities envisaged in the implementation schedule project.
6. **Recruitment documents** - a set of documents necessary to qualify a candidate for participation in the project being the attachments to the project Regulations.
7. **Recruitment Committee** - a committee established to verify and accept the recruitment documents submitted by Candidates for participation in the project and to take decisions on qualifying for participation in the project.
8. **Project participant** - a participant within the meaning of the Guidelines for monitoring material progress in the implementation of programmes for the years 2021-2027, hereinafter referred to as the "Monitoring Guidelines", placed on the Portal of the European Funds, a person entering the project meeting the assumptions of the Target Group specified in the project application and the Project Regulations.
9. **Project management** - the project management team consisting of the project manager and his deputies.
10. **SD** - School of Doctoral Studies, the coordinating unit of the WSD.
11. **RODO** - Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).

: 2

General information

1. These regulations define the conditions of participation in the project entitled. "Comprehensive support for the development of the Joint Doctoral School and scientific activity of doctoral students related to the needs of the green and digital economy", which is implemented under the supervision of the Managing Authority of the European Funds for Silesia 2021 2027 Programme as an Intermediate Body for the implementation of the European Funds for Silesia 2021-2027 Programme co-financed from the funds of the Fair Transformation Fund, by the Joint Doctoral School of the Silesian University of Technology on the basis of contract No. UDA FESL.10.25 IZ.01 07 E7 /23 00.
2. The main objective of the project is to increase the comfort of research related specifically to the transformation towards a green and digital economy, especially in the mining region.



3. Participation in the Project is free of charge.
4. Project implementation date: 1.10.2024 to 30.06.2026.

: 3

Forms of support provided by the Project

1. The subject of the project is to support two target groups: doctoral students (GD-I) and employees (GD- II) of the Joint Doctoral School (JD) run by the Silesian University of Technology (PŚ) in Gliwice, which will positively influence the usefulness and effectiveness of research work, including by disseminating innovative research results internationally, building networks, and raising the competence level of both doctoral students and employees of the PŚ JD, in terms of consciously building a green and digital economy based on knowledge and digital skills.
2. The Project provides forms of support aimed :
 - a) Supporting doctoral students/doctoral candidates (Task 1) in particular by:
 1. funding of research costs (Action 1),
 2. subsidising the costs of publishing scientific articles (Action 2),
 3. funding for participation in scientific conferences (Action 3),
 4. subsidising participation in foreign and national internships (Action 4),
 5. funding for participation in training (Action 5).
 - b) Supporting WSD staff/staff (Task 2) in particular by:
 1. Upgrading skills, especially in digital competence and language skills.
 - c) Retrofitting of the SD of the WB (Task 3).
3. The support will be provided until the funds provided for the implementation of the Project.
4. Participation in the project for GD-I is understood as the definition of an individual path of development closely linked thematically to the processes of transformation, in particular towards a green and digital economy, confirmed by the Recruitment Committee on the basis of the project application and the provisions of the Individual Research Plan (IPB). The project participant will take part in at least one form of support for GD-I specified in paragraph 2.a.

: 4

Project participant

1. A Project participant may be a person who, on the day of signing the Declaration of participation in the Project, declares his/her willingness to participate in the Project and meets the requirements of the Target Group specified in the Project application and the Project Regulations with regard to the task under which he/she may receive support.
2. The target group of Project Participants are:
 - a) Group I (GD-I) - WSD doctoral students/doctoral candidates,
 - b) Group II (GD-II) - WSD staff/employees.

: 5

Recruitment rules for the project

- 1) A Project Participant can be a person who:
 - a) voluntarily declare their willingness to participate in the project
 - b) meets all the recruitment criteria set out in paragraph 2.
- 2) Recruitment to the project consists of the following stages:
 - I) Application for participation in the project by submitting the recruitment documents (for a detailed list see § 5.5).
 - II) Approval of the list of qualified participants by the Recruitment Committee on the basis of the adopted criteria.
 - III) Announcement of the list of qualified participants and the reserve list. Notification of participants.



- IV) Additional intake - in case of available places or funds. In case of resignation, persons from the reserve list who did not for the project due to lack of places will be accepted.
- 3) The Recruitment Committee appointed by the Project Board qualifies participants to participate in the project based on the following criteria:
- a) Formal: on the basis of meeting the following criteria:
 - i) a person residing and/or working and/or studying in one of the 7 sub-regions of the Silesian Voivodeship as defined in the Territorial Plan for Fair Transformation of the Silesian Voivodeship 2030 (TPST), i.e. the Katowice, Sosnowiec, Tychy, Bytom, Gliwice, Rybnik and Bielsko-Biała sub-regions (fulfils/does not fulfil),
 - ii) the person has the status of a doctoral student during the period covered by support, confirmed by a certificate from the SD in the case of recruitment to Task 1 (meets/does not meet),
 - iii) a person who is employed in positions in SD, or in the WB and carries out tasks for the WSD confirmed by a certificate from the HR and SD department in the case of recruitment for Task 2 (meets/does not meet),
 - iv) a statement that the support for the research activities resulting from the IPB applied for is not funded from other sources, including public sources - for Task 1 (fulfils/does not fulfil).
 - b) ranking (eligibility for ranking assessment will be conditional on meeting all formal criteria): scoring assessment carried out on the basis of the evaluation sheet (**Annex No. G to the Regulations**):
 - i) P1 - it is demonstrated, on the basis of a certificate from the Promoter, that the form(s) of support funded are essential to the dissertation in a transformational topic, particularly for the green and digital economy - [1 - certificate attached, 0 - no certificate].
 - ii) P2 - no participation in other competence enhancement projects in the WB in the last 12 months - [no participation: **1**, participation: 0].
 - iii) P3 - Level of funded forms of support:
 - (1) the research whose costs are the subject of the grant, [1 - the doctoral student is pre mid-term evaluation, 5 - doctoral student is after mid-term evaluation]
 - (2) Scientific article subject to funding for publication costs and/or linguistic correction, intended for publication/submission to a high IF journal [no IF - **0**; 0<IF<=1: 1; 1<IF<=2: 2; 2<IF<=3: 3; 3<IF<=4: **4**; IF>4: **5**],
 - (3) form of publication of conference proceedings from the scientific conference in which participation is supported [no publication: **0**; publication in scientific monograph: **1**; publication in a journal without IF: **2**; publication in a journal with IF<=2: **3**; publication in a journal with <2IF<=3: **4**; publication in a journal with IF>4: **5**],
 - (4) Participation in a funded internship at a Shanghai-ranked university [out of ranking: 0; ranked >1000: **1**, ranked between 1000 and 500: **2**; in a position between 101 and 499: **3**; in a position between 500 and 101: **4**; in a position between 100 and 1: **5**],
 - (5) the training which is the subject of the subsidy ends with a certificate or a certificate of completion [1- certificate; 5 - certificate],

on the basis of which a score will be determined:

$$W = P1 + P2 + \frac{P3(1)+P3(2)+P3(3)+P3(4)+P3(5)}{n} + n(t)$$

Where:
n - number of forms of support requested by the Participant.

 - 4) Recruitment of Participants to the Project will take place on a continuous basis until the funds or the limit of places is reached. It is assumed that meetings of the Recruitment Committee will be held at least once a month. The application must take into account the necessity to complete and settle the financial support by **30 June 2026** at the latest, which determines the possibility of recruitment to the Project and receipt of support.
 - 5) To participate in the Project, in addition to meeting the criteria set out in paragraph 2, it is necessary to personally submission to the project office of a set of completed and signed recruitment documents:
 - a) Application form (**Annex 1 to the Regulations**).
 - b) Declaration of participation in the project (**appendix no. 2 to the Regulations**).



- c) Statement on the compatibility of the research topic in the IPB with the subject matter of the project in terms of compliance with the needs of transformation towards a green and digital economy, together with an indication of at least three forms of support to which it relates (**Annexes No. 3 and 3a to the Regulations**). On the basis of the completed Annex No. 3, WSD issues a Certificate on the compatibility of the subject matter recorded in the IPB with the needs of transformation towards a green and digital economy.
 - d) Price Recognition Report (PRC), annexed to Order No. 57/2021, as amended, of the Rector of PŚ.
 - e) The programme of internship/study visit - Polish version **appendix no. 4 to the Regulations** or English version **appendix no. 5 to the Regulations**, and an invitation from the hosting entity (**units from EU countries with a recognised position in the Shanghai ranking are preferred** - additional point in the recruitment process). *After receiving information on successful qualification for support in case of internship/visit abroad, the Participant provides the Project Office with the original of the approved application for travel abroad, which is an attachment to the current Page c of 8 Rector's Decree No. 151/2022 of the Silesian University of Technology, and initiates the process of the travel order (delegation) in the SOD system.*
 - f) Information from the publishing house that the article has been accepted for publication and the amount of the publication fee, together with information about the journal (**Annex G to the Regulations**) or Information about the journal to which the article will be sent after linguistic correction (**Annex G to the Regulations**). Only the participation of the doctoral student is supported (in relation to the number of all authors).
 - g) Information on acceptance of the paper to be presented at the conference.
 - h) Commitment to use the acquired competences/qualifications in the framework of the scientific activity carried out for the transformation towards a green and/or digital economy (**Annex 6 to the Regulations**).
 - i) Certificate of employment from the Human Resources Department from WSD (**Annex 7 to the Regulations**).
 - j) Pre-/post-support test (**Annex 8 to the Regulations**).
6. Depending on the form of support, the following recruitment documents are required:
- a. for the support of doctoral students (Task 1):
 1. funding of research costs (action 1) - § 5. 5.a, § 5. .b, § 5. 5.c, § 5. 5.d, § 5. 5.h,
 2. subsidies for the costs of publishing or proofreading scientific articles (Action 2) - § 5. 5.a, § 5. 5.b, § 5. 5.c, § 5. 5.f, § 5. 5.h,
 3. funding for participation in scientific conferences (action 3) - § 5. 5.a, § 5. 5.b, § . .c, § 5. 5.g, § 5. 5.h,
 4. funding for participation in foreign and domestic internships (Action 4) - § 5. 5.a, § 5. .b, § 5. 5.c, § 5. 5.d, § 5. 5.h, 5.j,
 5. funding for participation in training (Action 5) - § 5. .a, § 5. 5.b, § 5. 5.c, § 5. .d, § 5. 5.h, .j.
 - b. for the support of WSD staff/staff (Task 2):
 1. Improving qualifications, particularly in digital competence and language skills - § 5. 5.a, § 5. 5.b, § 5. 5.d, § 5. 5.h, 5.j.
7. Template recruitment documents are available in the Project Office and on the Project website.
8. The following scoring stages are adopted in the project recruitment process:
- I) The evaluation of the 1st degree (formal - criteria described in §5.2) is performed using the 0-1 method (fulfils - does not fulfil), on the basis of the application form. The evaluation aims to verify whether the Participant meets the conditions for participation in the project, assessing the completeness and correctness of the application form and necessary attachments.
 - II) Level II appraisal (content-related appraisal - eligibility for the substantive appraisal will depend on meeting all formal criteria): scoring based on the evaluation sheet (**annex No. 10 to the Rules of Procedure**).
 - III) The ranking list will be compiled on the basis of the sum of the scores obtained, i.e. P1+P2+P3+n.
9. At the end of the support, the participant submits to the Project Office:



- a) *post-support test - for task Z1.D5 and Z2.D1 - (appendix no. 8 to the Regulations),*
 - b) *a copy of the publication - for Tasks Z1.D2 and Z1.D3 with a note that the publication was co-financed by project no. FESL.10.25-IZ.01-07E7/23.*
10. Applicants to the competition will receive confirmation of their application.
 11. Information about the recruitment to the project will be made available on the project website, disseminated on notice boards in the premises of **WSD PŚ** and in the workplace of recruited project participants.
 12. During project recruitment non-discriminatory procedures will be applied, open to all candidates, including persons with disabilities. All activities under the project will include accompanying support for participants/children in the form of provision of care for dependent persons (Information on individual needs of participants obtained during the recruitment process will be used for appropriate organisation of forms of support, i.e. in accordance with individual abilities and needs, e.g. due to type of disability, language, etc., i.e.: need for translation into PJM, use of induction loop, support of an assistant, specific needs concerning catering, preferred form of contact, needs concerning availability of educational/training materials).

: 6

Rights and Obligations of the Project Participants

1. Participation of persons in the project is free of charge, voluntary and follows a procedure recruitment.
2. Each Participant/Participant has the right to:
 - a) to comment on and evaluate the forms of support in which it participates,
 - b) report special needs in relation to their participation in the Project.
3. Each Participant undertakes to:
 - a) comply with the provisions of these Rules;
 - b) active, timely and systematic participation in all forms of support granted under the Project;
 - c) completion and financial settlement of the support by **30.06.2026** at the latest;
 - d) comply with the internal regulations and rules in force at the Silesian University of Technology;
 - e) provide the Project Promoter with the necessary documents resulting from the Regulations(s)
 - f) regular attendance at classes implemented within the framework of selected forms of support (a Participant is obliged to attend a minimum of 80% of classes within particular forms of support within the framework of the Project). In case of missing more than 20% of hours, the Project Participant will be crossed off the list of Project Participants. The number of permissible absences does not include absences justified in writing by medical exemption and important random events,
 - g) to fill in evaluation questionnaires and to provide information necessary for evaluation and monitoring of the project even after the end of participation in the project and to accept the submission of data to the Managing Authority, Intermediate Body or other bodies exercising control over the correct spending of EU funds, as well as persons and institutions indicated by the aforementioned,
 - h) to confirm their attendance at classes.
 - i) keep informed of any incidents that may disrupt further participation in the Project.
 - j) keep informed of any changes to the data contained in the recruitment file.
 - k) read the Beneficiary Information Clause, the Managing Authority Information Clause available on the Project Website.
 - l) a statement that you have read these Terms and Conditions and accept their provisions.
 - m) a declaration that the information provided by you during the recruitment process is correct facts and that he is aware of his responsibility for providing false data.

: 7



Rights and obligations of the Project implementer

1. In particular, the Project Manager has the right to:
 - a. request the necessary documents, certificates, declarations from Participants,
 - b. require Participants to take part in competency-based testing, complete all evaluation (if applicable), monitoring surveys and other necessary documents,
 - c. request excuses for absence from all elements of support due to illness or major emergencies,
 - d. remove the Participant from the list in the event of breach of the Rules of Procedure project.

: 8

Cancellation of participation in the project

1. The participant has the right to withdraw from the Project without financial liability only if the withdrawal is justified by fortuitous events or important personal reasons.
2. The participant is obliged to submit a written cancellation within 7 days of the reasons necessitating the cancellation, in which the reason must be stated.
3. In the case of a Participant's resignation from the Project for unjustified reasons or crossing off the list of the Project's Participants due to failure to comply with the provisions of this Regulation, the Participant is obliged to reimburse the Project's costs borne by him/her in full within 14 days from the day of receiving a call for payment to the bank account indicated by the Project Promoter under pain of charging interest for delay.
4. The decision on the necessity of reimbursement of the costs incurred by the Beneficiary by the person resigning from the Project will be made on an individual basis, based on the premises of the Project Management Board.

: G

Final provisions

1. In cases not covered by these Regulations, the provisions of generally applicable law shall apply, in particular the provisions concerning the implementation of the project co-financed from European Union funds.
2. The Beneficiary reserves the right to amend the Regulations at any time. Amendments to the Rules of Procedure are effective from the date of their publication on the project website
3. All recruitment documents submitted to the Project Promoter by the Participant are non-returnable.
4. The Regulations are valid from 1.10.2024 until the end of the Project.
5. The current Regulations are available in the Project Office and on the Project website.

Appendices:

1. Application form
2. Declaration of participation in the project
3. Statement of research topic compatibility in IPB
- 3a. Certificate on the compatibility of the research topic
4. visit programme Polish version
5. Internship/study visit programme English version
6. Commitment to use acquired competences
7. Certificate of employment
8. Competence test before/after support
9. Information about the journal
10. Evaluation sheet

.....
(Project Manager)



Annex 1

Project: '**Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy**'.

APPLICATION FORM

I. Basic data of the Participant		
Name	Click or tap here to enter text.	
Name	Click or tap here to enter text.	
Citizenship	<input type="checkbox"/> Polish citizenship <input type="checkbox"/> No Polish citizenship - a citizen of an EU country <input type="checkbox"/> Lack of Polish citizenship or EU citizenship - non-EU citizen/citizen	
PESEL	<input type="checkbox"/> Yes, PESEL No Click or tap here to enter text. <input type="checkbox"/> No <input type="checkbox"/> No PESEL number - please provide another identifier: <input type="checkbox"/> Passport no: Click or tap here to enter text., age at time of joining:	
Gender	<input type="checkbox"/> Woman <input type="checkbox"/> Male	
II. Contact details		
Country	Province	District
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Municipality	Town	Postcode
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Contact telephone	E-mail address	
+48-.....-.....	Click or tap here to enter text.	
III. Participant's status at the time of entry into the project		
The person's labour market status at the time of entry into the project:	<input type="checkbox"/> an unemployed person registered at a labour office <input type="checkbox"/> unemployed person not registered in the labour office register <input type="checkbox"/> economically inactive person including the : <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> working person, please specify: employer name: position:	
Person of foreign origin	<input type="checkbox"/> Yes <input type="checkbox"/> Not <input type="checkbox"/> Refusal to provide information	
Third country person	<input type="checkbox"/> Yes <input type="checkbox"/> Not <input type="checkbox"/> Refusal to provide information	
A person belonging to national or ethnic minority (including communities marginalised)	<input type="checkbox"/> Yes <input type="checkbox"/> Not <input type="checkbox"/> Refusal to provide information	



A homeless person or affected by exclusion from access to housing	<input type="checkbox"/> Yes	<input type="checkbox"/> Not
A person with disabilities	<input type="checkbox"/> Yes	<input type="checkbox"/> Not <input type="checkbox"/> Refusal to provide information
IV. Statement		
I declare that at the moment of joining the project, I am a person residing and/or working and/or studying in the area of one of the 7 sub-regions of the Śląskie Voivodeship specified in the Territorial Plan of the Fair Transformation of the Silesian Voivodeship 2030 (TPST), i.e. the Katowice, Sosnowiec, Tychy, Bytom, Gliwice, Rybnik and Bielsko-Biała sub-regions.	<input type="checkbox"/> Yes	<input type="checkbox"/> Not
I have the status of WDS doctoral student at the time of joining to the project	<input type="checkbox"/> Yes	<input type="checkbox"/> Not WSD confirmation
I have the status of CSP employee at the time of accession to the project	<input type="checkbox"/> Yes	<input type="checkbox"/> Not WSD confirmation
I have participated in other competence enhancement projects in the last 12 months at the WB	<input type="checkbox"/> Yes	<input type="checkbox"/> Not
I am after a positive mid-term evaluation	<input type="checkbox"/> Yes	<input type="checkbox"/> Not WSD confirmation

_____ Click or tap to enter a date.

Place and date

Signature of the Project Participant



Annex 2

Project: 'Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy'.

DECLARATION OF PARTICIPATION

I, the undersigned

PESEL/passport number

declare that:

- 1. I have read the rules of recruitment and participation in the Project contained in the Project Regulations and I accept all of its provisions.
2. I have been informed that the project is implemented within the framework of the European Funds for Silesia 2021-2027 (Fair Transformation Fund) for the priority FESL.10.00 - European Funds for Transformation, for the action FESL.10.25 - Development of higher education in line with the needs of the green economy on the basis of the grant agreement No. UDA FESL.10.25 IZ.01 07 E7 /23 00 co-financed by the Fair Transformation Fund.
3. I have read the Project Regulations, the Beneficiary Information Clause, the Managing Authority Information Clause available on the project website.
4. I am willing to participate voluntarily in the project and agree to participate in the recruitment process.
5. I declare to participate in surveys and evaluations for the Project during and/or after the Project.
6. I undertake to inform the Project Promoter immediately about any change in my personal and contact details entered in the declaration of participation in the project and about any change in my professional situation (e.g. commencement of employment).
7. I meet the eligibility criteria entitling me to participate in the project described in the project Regulations and I am a person residing and/or working and/or studying in the area of one of the 7 subregions of the Silesian Voivodeship specified in the Territorial Plan of Fair Transformation of the Silesian Voivodeship 2030 (TPST), i.e. the Katowice, Sosnowiec, Tychy, Bytom, Gliwice, Rybnik and Bielsko-Biała subregions.
8. All information given in the documents submitted to the project corresponds to the facts and is true. I have been advised of the responsibility for making a false statement or concealing the truth.
9. I acknowledge that should I provide false data affecting eligibility, I undertake to reimburse all ineligible costs of the grant, to the extent of my participation in the Project, as well as any costs incurred as a result of providing false data.
10. I acknowledge that the main binding form of communication on project matters is e-mail. I undertake to read electronic mail regularly and to inform the Project Promoter immediately about any change of my e-mail address.
11. Support for research activities resulting from the IPB applied for by applying for participation in the project is not funded from other sources, including public sources.
12. I am aware of the responsibility, including criminal responsibility, for giving false data or making false statements on the basis of which I will be qualified to participate in the Project.

Place and date

Signature of the person participating in the project



Annex 3a. Certificate of conformity of the research topic

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

CERTIFICATE

First and last name of the project participant	Click or tap here to enter text.
---	----------------------------------

On the basis of the promoter's statement of research topic compatibility, it is certified that the research topic recorded in the individual research plan (IPB) is linked to the processes of the transformation, particularly towards a green and digital economy.

Signature of the Director of the WSD



Annex 3 Statement of research topic compatibility

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

STATEMENT

Name of project participant	Click or tap here to enter text.
Selected form of support:	<input type="checkbox"/> funding of costs (Action 1), <input type="checkbox"/> subsidising the costs of publishing scientific articles (Action 2), <input type="checkbox"/> funding for participation in scientific conferences (Action 3), <input type="checkbox"/> subsidising participation in foreign and domestic internships (Action 4), <input type="checkbox"/> funding for participation in training (Action 5).

It is certified that the selected forms of funding are necessary to support the dissertation process in topics related to the transformation process, in particular for the green and digital economy, and are in line with the provisions in the individual research plan (IPB) of the Doctoral Student/Doctoral Fellow.*

Supervisor's signature

Signature of the assistant promoter

*- delete as appropriate



Appendix 4 Internship/study visit programme Polish version

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

INTERNSHIP/STUDY VISIT PROGRAMME

Name of project participant	Click or tap here to enter text.
Name of host institution	Click or tap here to enter text.
Place of the internship/study visit	Click or tap here to enter text.
Shanghai ranking position of places implementation of the internship/study visit (if ranked)	Click or tap here to enter text.
Period of implementation of the internship/study visit	Click or tap here to enter text.
Name representative of host institution Email address	Click or tap here to enter text.
I. Objectives of the internship/study visit	
Click or tap here to enter text.	
II. Linking the objectives of the internship/study visit to the Individual Research Plan	
Click or tap here to enter text.	
III. Rationale for the choice of host centre in the context of the planned research	
Click or tap here to enter text.	
IV. Schedule of the internship/study visit	
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. to Click or tap to enter a date.
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. to Click or tap to enter a date.
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. do Click or tap to enter a date.
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. do Click or tap to enter a date.
V. Preliminary cost estimate for the internship/study visit*	
1. Estimated travel costs:	Click or tap here to enter text.
2. Estimated accommodation costs:	Click or tap here to enter text.

Signature of the Project Manager

Signature of the
Participant

* flat rates for accommodation and meals are based on Ordinances No. 150 and 151/2022 of the Rector of the Pomeranian University of Silesia, 12.10.2022, concerning trips to Poland.

employees (...) PŚ and on OJ RP of 14.11.2022 pos 2302 of 25.10.2022.



Appendix 5 English version of the internship/study visit programme

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

INTERNSHIP/STUDY VISIT PROGRAMME

Name of participant	Click or tap here to enter text.
Name of institution	Click or tap here to enter text.
Place of the visit	Click or tap here to enter text.
Shanghai ranking of the internship/study visit location (if ranked)	Click or tap here to enter text.
Duration of visit	Click or tap here to enter text.
Name of representative of institution address	Click or tap here to enter text.
VI. Objectives of the internship/study visit	
Click or tap here to enter text.	
VII. Linking the objectives of the internship/study visit to the Individual Research Plan	
Click or tap here to enter text.	
VIII. Rationale for the choice of host centre in the context of the planned research	
Click or tap here to enter text.	
IX. Internship/study visit schedule	
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. do Click or tap to enter a date.
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. do Click or tap to enter a date.
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. do Click or tap to enter a date.
Task:	Click or tap here to enter text.
Implementation period	from Click or tap to enter a date. do Click or tap to enter a date.
X. Preliminary cost estimate for placement/study visit*	
3. Estimated travel costs:	Click or tap here to enter text.
4. Estimated accommodation costs:	Click or tap here to enter text.

* Lump-sum rates for accommodation and meals are set pursuant to the Ordinance No. 150 and No. 151/2022 of the Rector of the Silesian University of Silesia dated 12.10.2022 regarding travel of employees (...) of the Silesian University of Silesia and DzU RP dated 14.11.2022 item 2302 of 25.10.2022.

Signature of the Project Manager

Signature of the Participant



Annex 6 Commitment to use acquired competencies/qualifications in current or future scientific activity

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

COMMITMENT

:	Click or tap here to enter text.
Type of support:	<input type="checkbox"/> funding of research costs (Action 1), <input type="checkbox"/> subsidising the costs of publishing scientific articles (Action 2), <input type="checkbox"/> funding for participation in scientific conferences (Action 3), <input type="checkbox"/> subsidising participation in foreign and domestic internships (Action 4), <input type="checkbox"/> funding for participation in training (Action 5).
Name of support:	Click or tap here to enter text.

I undertake to use the acquired competences/qualifications in my current and future scientific activity (covering the next academic year):

Description of the use of acquired competences
Click or tap here to enter text.

Signature of person completing



Annex 7 Statement of research topic compatibility

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

CERTIFICATE

It is hereby certified that:

: [First and Last Name].

PESEL: [PESEL].

Position: [Position].

Date of commencement of employment: [Date].

The employee has been employed at the Silesian University of Technology since [Date] on the basis of contract [type of contract].

The certificate was issued at the request of the Employee*.

Signature of the Human Resources Department

It is hereby certified that the above-mentioned employee is employed at SD*, or pursues a tasks for SD.

Signature of the Director of the WSD

*- delete as appropriate



Annex 8 Competence test before/after support

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

PRE/POST COMPETENCE TEST

:	Click or tap here to enter text.
Type of support:	<input type="checkbox"/> subsidised participation in training courses.
Name of support:	Click or tap here to enter text.
Start date:	Click or tap to enter a date.
Completion date:	Click or tap to enter a date.

Using a scale from 1 to 6, where 1 means little knowledge and 6 b. a lot of knowledge, please rate the following statements taking into account your knowledge of the issues covered in the support. Please mark your rating with an "X".

Statement	Evaluation					
	1	2	3	4	5	6
I understand the subject matter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have theoretical knowledge of the issues raised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can apply theoretical knowledge in professional practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have a working knowledge of the issues involved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I can apply practical knowledge in my work practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Using a scale from 1 to 6, where 1 means no skill and 6 means very high skill, please rate your competence. Please mark your rating with an 'X'.

Competences	Evaluation					
	1	2	3	4	5	6
Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conscientiousness and accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organisation of work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coping with stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature of person completing



Annex G. Information about the journal

Title: Comprehensive support for the development of the Joint Doctoral School and the scientific activity of doctoral students related to the needs of the green and digital economy

Information

Name of project participant	Click or tap here to enter text.
------------------------------------	----------------------------------

I declare that the article to which the linguistic correction relates will be submitted to the following magazines: **Click or tap here to enter text.**

At the same time, I would like to inform you that the current IF of this journal is **Click or tap here to enter text.**

I declare that the article entitled Click or tap here to enter text. ,

by: Click or tap here to enter text.

has been accepted into the magazine: **Click or tap here to enter text.**

At the same time, I would like to inform you that the current IF of this journal is **Click or tap here to enter text.**

Click or tap here to enter text.

The Article Processing Charge (APC) is: Click or tap here to enter text...

I acknowledge that support for publication costs only covers my share of the number of authors.

Signature of the project participant



I. Formal assessment			
N	Formal criteria	yes	not
1	Criterion i)	<input type="checkbox"/>	<input type="checkbox"/>
Justification:			
2	Criterion ii)	<input type="checkbox"/>	<input type="checkbox"/>
Justification:			
3	Criterion iii)	<input type="checkbox"/>	<input type="checkbox"/>
Justification:			
4	Criterion iv)	<input type="checkbox"/>	<input type="checkbox"/>
Justification:			

II. Ranking assessment		
	Ranking criteria	P
P1	it is demonstrated, on the basis of a certificate from the Promoter, that the form(s) of support financed is/are necessary for the completion of the dissertation in a subject related to the process of transformation, in particular for the green and digital economy [none: 0, demonstration: 1].	...
Justification		
P2	no participation in other competence enhancement projects in the WB in the last 12 months - [no share: 1, share: 0].	...
Justification		
P3	Level of funded forms of support:	
(1)	the research whose costs are the subject of the grant, [1 - the doctoral student is pre mid-term evaluation, 5 - doctoral student is after mid-term evaluation]	...
(2)	the scientific article which is the subject of funding for the costs of publication and/or correction language, intended for publication/submission to a high IF journal [no IF - 0; 0<IF<=1: 1; 1<IF<=2: 2; 2<IF<=3: 3; 3<IF<=4: 4; IF>4: 5]	...
(3)	form of publication of conference proceedings from the scientific conference in which participation is supported [no publication: 0; publication in scientific monograph: 1; publication in a journal without IF: 2; publication in a journal with IF<=2: 3; publication in a journal with <2IF<=3: 4; publication in a journal with IF>4: 5]	...
(4)	Participation in a funded internship at a Shanghai-ranked university [not ranked: 0; ranked >1000: 1, ranked between 1000 and 500: 2; ranked between 1000 and 500: 2; at position between 101 and 499: 3; position between 500 and 101: 4; position between 100 and 1: 5],	...
(5)	the funded training is completed with a certificate or attestation completion [1- certificate; 5 -],	...
P3*	Average of (1)-(5):	...
Justification		
n	Number of forms of support requested for funding:	...
Point score (P1+P2+P3*+n): Click or tap here to enter text.		

Gliwice, Click or tap to enter a date.

(Place, date)

(Signatures of the evaluators)